SELBORNE CHAMBERS

Privacy Notice for Peter Shaw KC

Thank you for choosing to instruct me in your case. I will need to collect and hold your personal information in order to represent you. I will take all possible steps to protect your personal information. I am determined to do nothing that would infringe your rights or undermine your trust. This Privacy Notice describes the information I collect about you, how it is used and shared, and your rights regarding it.

Data Controller

I am registered with the Information Commissioner's Office (ICO) as a Data Controller for the personal data that I hold and process as a barrister. My registered address is Selborne Chambers, 10 Essex Street, London WC2R 3AA and my registration number is ZA070392.

Data Collection

All of the information that I hold about you is provided to or gathered in the course of your case and/or proceedings. Your solicitor and/or I will tell you why we need the information and how we will use it.

The Lawful Basis for processing your information

The General Data Protection Regulation (GDPR) requires all organisations that process personal data to have a Lawful Basis for doing so. The Lawful Bases identified in the GDPR and which apply as between us are:

- The data subject has consented to the processing;
- The processing is necessary;
- In relation to a contract which the data subject has entered into;
- Because the data subject has asked for something to be done so they can enter into a contract;
- Performance of a task carried out in the public interest or in the exercise of official authority vested in the controller; or
- The legitimate interests of ourselves, or a third party, except where such interests are overridden by the interests, rights or freedoms of the data subject.

I use your information to:

- Provide legal advice and representation;
- Assist in training pupils and mini-pupils;
- Investigate and address your concerns;
- Communicate with you about news, updates and events;
- Investigate or address legal proceedings relating to your use of my services/products, or as otherwise allowed by applicable law;

I do not use automated decision-making in the processing of your personal data.

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I collect and process both personal data and special categories of personal data as defined in the GDPR. This includes:

Client data

- Name;
- Email;
- Phone number;
- Address;
- (on occasions) Payment or bank details;
- Date of birth;
- Location details;
- Device IP address;
- Financial information

I may share your personal data with:

- Instructing solicitors
- A Pupil or mini pupil, under my training
- Opposing Counsel, for the purposes of resolving the case
- My Chambers management and staff who provide administrative services
- My regulator or legal advisors in the event of a dispute or other legal matter;
- Law enforcement officials, government authorities, or other third parties to meet our legal obligations;
- Any other party where I ask you and you consent to the sharing.

Transfers to third countries and international organisations

It may sometimes be necessary to transfer personal information overseas. Where I do so, it will be to a country within the EEA or which is recognised as having comparable protection to that afforded to countries within the EEA and which are subject to the GDPR.

I retain your personal data while you remain a client and subject to my Retention and Disposal Policy (copy available on request). This document details how long I hold data for and how I dispose of it when it no longer needs to be held. I will delete or anonymise your information at your request unless:

- There is an unresolved issue, such as claim or dispute;
- I am legally required to; or
- There are overriding legitimate business interests, including but not limited to fraud prevention and protecting customers' safety and security.

Your Rights

The General Data Protection Regulation gives you specific rights around your personal data. For example, you have to be informed about the information I hold and what I use it for, you can ask for a copy of the personal information I hold about you, you can ask us to correct any inaccuracies with the personal data I hold, you can ask us to stop sending you direct mail, or emails, or in some circumstances ask us to stop processing your details. Finally, if I do something irregular or improper with your personal data you can seek compensation for any distress you are caused or loss you have incurred. You can find more information from the ICO's website http://ico.org.uk/for the public/personal information. This is the organisation that you can complain to if you are unhappy with how I dealt with you.

Accessing and Correcting Your Information

You may request access to, correction of, or a copy of your information by contacting me at Selborne Chambers, 10 Essex Street, London WC2R 3AA.

Marketing Opt-Outs

You may opt out of receiving emails and other messages from my Chambers by following the instructions in those messages.

Cookies

Cookies are small text files that are stored on your browser or device by websites, apps, online media, and advertisements. The Chambers website use cookies to:

- Validate users;
- Remember user preferences and settings;
- Determine frequency of accessing our content;
- Measure the effectiveness of advertising campaigns; and
- Analyse site visits and trends.

I will occasionally update my Privacy Notice. When I make significant changes, I will notify you of these by email. I will also publish the updated Notice on my website profile.